

Project Identification Worksheet

This worksheet will help *Charting* action teams identify, define, and evaluate projects that could be implemented to achieve goals. The projects you identify should be achievable in 6 to 18 months.

Write out at least one measure of success for each project. These measures of success will help communicate the value of your efforts to community leaders as the project is being completed.

Goal:

Action Team Members:

Project:

Measures of Success (How do you know it is done?)

Project:

Measures of Success (How do you know it is done?)

Project:

Measures of Success (How do you know it is done?)

Review the list of projects identified by the action team to determine if they need to be completed in any specific order. Record additional action steps on blank worksheets if necessary. Action steps will be developed for several of the projects. The projects identified by the action teams will be compiled into a report and sent to *Charting* participants for their review and comment. A final report detailing the projects and action steps developed by the action teams should be compiled at the conclusion of the formal *Charting* program.